

Rotary Club of Green Valley
Board Meeting Minutes
Regular Meeting Tuesday, February 16, 2009

I. Call to Order: President Jerry Ochs called the meeting to order at 1:16 PM at St. Francis.

Attendance:

x Jerry Ochs	Pres.	x Mike Pease	Secretary	x Becky Roberts	Membership	Guests
Mark Dugan	Past Pres.	x Jim Mack	Treasurer	x Ray Colony	Admin	
x Mitch Salyers	Pr. Elect	x Donna Gallagher	Service	x Fr. Mike Shay	Foundation	
Joyce Finkelstein	VP	x Noble Rose	PR			

II. Secretary's Report – Michael

a. January minutes approved as presented, msc.

III. Treasurer's Report – Jim Mack

a. Met with Fr. Mike and Lori to straighten out books. Plans to clean up list of accounts. Mitch said there should be convention expenses in the list. Noble asked to see line items for PR. Report approved, msc.

IV. President's Report – Jerry

a. We still need someone to go to the Leadership Institute.
b. District "Adopt a Village" project: Donna filled out the form, Club donates \$250 (plus \$250 from Eugene Friesen). Funds go through Foundation. msc (1 "no.")

V. President-elect Report – Mitch

a. MedianGreen doesn't want to split the \$5000 into 2 payments. Fr. Mike suggested we advance the Foundation \$2500, Foundation pays \$5000 to MedianGreen, then July 1 Foundation gives Club \$2500 back. msc.
b. Food Bank tickets are now on sale.

VI. Vice-President Report – Joyce – no report

VII. Directors Reports

a. Administration – Ray

i. Sojourner Bill Miller – with Joe Sovis, Rosie Hussey, and Peggy Crowther – will arrange a social in March.

VIII. Service Projects – Donna

- i. 3 students will be in speech contest. They'll speak before Club judges but not at the Club meeting. Finals in Rio Rico March 11. Jerry will be 1 of the judges.
 - ii. So far no scholarship applications; need to jack up the counselors at SHS. Asked Beck to make sure the right people are on the committee.
- b. Foundation Representative – Fr. Mike
- i. Copy of report (read at Club meeting) attached.
- c. Membership – Becky
- i. Presented committee recommendations (attached). Emphasized that dropping the initiation fee and doing monthly instead of quarterly billing might make membership costs easier to bear.
- d. Public Relations – Noble –
- i. Met with Dan Shear, new editor at GVNews, sold Rotary as a good source of news.
 - ii. Spree ads have been placed.
 - iii. Added material for an article on Joyce.

IX. Old Business – none

X. New Business –

- a. Work on updated memo of understanding with the Foundation was presented (attached). 10% of Club fundraiser income will go to Foundation to keep; Club spends the rest as part of its budget. Motion to approve suggested changes by ad hoc committee, msc.
- b. Becky suggested cleaning up storage shed after events.

XI. Adjournment: 2:36 PM.

ROTARY CLUB OF GREEN VALLEY
MEMBERSHIP COMMITTEE
RECOMMENDATIONS TO THE BOARD
February 17, 2009

After much discussion by members of the Membership Committee, the following recommendations to the Board were agreed upon:

CLUB MEETINGS:

Start on time, end on time, have a good time.

Although the meetings usually start and end on time, the committee feels a more structured format would make the meetings more attractive to potential, and current members. Suggested format:

12:00 to 12:20: Invocation, Pledge of Allegiance, Song, Introductions and Announcements. (President could make short, pertinent announcements about upcoming events, etc., and let the more lengthy reports by members wait until the Club Assembly. If a member takes the floor, and is still speaking at 12:20, he/she should be asked to stop. Might consider Club Assemblies be held bi-monthly if deemed necessary.

12:20 to 12:40: Speaker (Speaker should be allowed a full 20 minutes, (including questions) without infringing on the time allotted the fine man, or raffle.) **It is not always easy to find good speakers, and it is important to allow speakers to have their full 20 minutes, start on time and leave with a good feeling. They will pass these feelings on to others.**

12:40 to 1:00: Fine man, raffle and Four Way Test. (If for some unforeseen reason, the meeting is running late, the Pres. should waive the fine portion, and ask each member to put ~~a dollar~~ *an appropriate donation* in the jingle tray.

EDUCATE PEOPLE ABOUT ROTARY:

It is never too early to educate people about Rotary.

Consider joining with the other area Clubs to promote Earlyact Clubs in the local grade schools.

COSTS TO MEMBERS:

Money concerns may prevent people from joining, and even cause some members to resign especially in the current economy.

Analyze dues and fees to see if they can be trimmed. Ask treasurer to prepare an analysis of quarterly dues and fees requirements.

Consider monthly billing instead of quarterly, to make budgeting easier for some members.

Change initiation fee to new member to \$20, letting club absorb the rest.

SECTION ONE: Proposing a New Member

- a) A prospective member's name is submitted on a Membership Proposal Form *to the club Secretary*. This is done confidentially. The name may be submitted by a Rotary Club or by one of our members. [The proposed member *does not sign* the Membership Proposal Form until *after* a Board decision.]
- b) The active member invites the proposed member to a noon meal and club meeting at no cost to the member or prospective member on that day. (As a gesture of friendship, the member may buy raffle tickets for the prospective member if desired.)

SECTION TWO: Board Action

- a) The Club Board reads the proposal, checks requirements, and votes on the proposal within 30 days of its submission.
- b) The club Board directs the Secretary to notify **the Proposer** of its decision.

[Honorary Members may not object to a proposed member's election to membership.]

SECTION THREE: Election Process

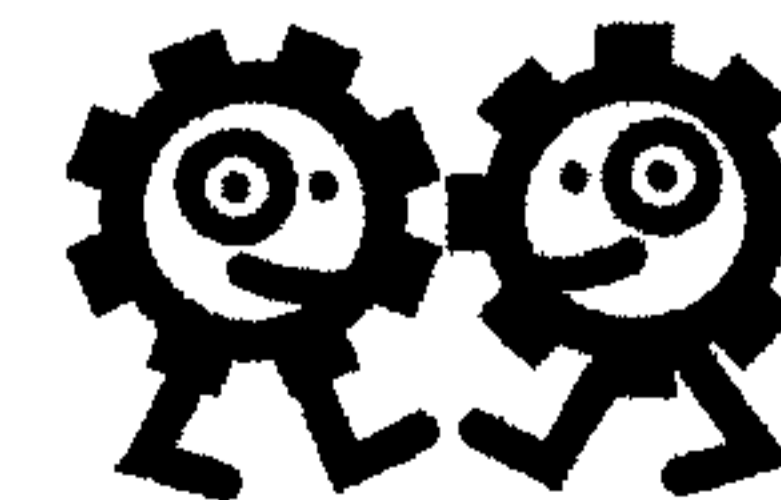
- a) If the decision of the Board is favorable, the prospective member now sees and signs the Membership Proposal Form, permitting his/her name to be published for the club's consideration.
- b) The prospective member's name is published in the Desert Wheel for two successive issues.
- c) The prospective member is introduced more thoroughly to the purposes, privileges, and responsibilities of Rotary membership by an appointee of the Membership Development Committee.
- d) During the fourteen-day period of publication, the prospective member is invited to two luncheon meetings, hosted by the Club.

SECTION FOUR: Election and Induction

- a) If no written objections, *stating reasons*, is received by any member of the Board within 14 days of publication, the prospective member, upon payment of the admission fee prescribed in the Club by-laws, will be considered elected to membership.
- b) Following election, the President shall arrange for the **induction** ceremony for the new member. The Club hosts the new member and a guest. The new member is provided a membership pin, certificate of membership, name badge and other materials, including these Protocols.
- c) The Secretary issues a membership card and informs R.I. of the new member.
- d) The Membership Development Committee will oversee the orientation of new members during their first year, including a deeper understanding of privileges and responsibilities of club membership, and the history, object, and activities of the Rotary Club of Green Valley and Rotary International.
- e) The Membership Development Committee appoints an experienced Rotarian [not necessarily the Sponsor] to guide the assimilation of the new member. The Sponsoring Rotarian is encouraged to assist in this process.

SECTION FIVE: Waiver of Certain Admission Fees Honorary Members do not pay an admission fee.

[In Rotary, there is no such thing as "transfer of membership." The Rotarian resigns membership in one Rotary club and then joins another.]



MEMORANDUM OF UNDERSTANDING (051402)

This document is designed to describe the working relationship/inter-relationship between the Green Valley Rotary Club, as represented by its Board of Directors, (hereafter referred to as the CLUB), and the Green Valley Rotary Club Foundation, represented by its Board of Trustees, (hereafter referred to as the FOUNDATION).

MC

The Green Valley Rotary Club created the Green Valley Rotary Club Foundation for the express purpose of promoting and enhancing the CLUB's fund raising and endowment activities, with the overall objective of substantially increasing Rotary's charitable, ^{scholarship} scholastic, and educational impact on our Community and State while fostering the objects of Rotary International. The CLUB and the FOUNDATION are designed to complement rather than compete with one another. It should be emphasized that all members of the CLUB are voting members of the FOUNDATION and that the by-laws of the FOUNDATION mandate that two of its seven member Board of Trustees are also members of the CLUB's Board of Directors.

Pursuant to these objectives, the following guidelines are hereby mutually agreed upon by the CLUB and the FOUNDATION. Any refinements, elaboration, or change in the assignment of responsibilities as outlined below must be approved by a majority vote of the CLUB's Board of Directors and the FOUNDATION's Board of Trustees and be in full compliance with Rotary International's Manual of Procedure and by-laws .

*revised
27*

The Club hereby agrees to perform the following to the best of its ability.

1. The Club will continue through its utilization of the Club Leadership Plan to raise funds for charitable purposes whenever and wherever possible using traditional fund raising methods and/or new methods as it may deem appropriate. The Club treasurer shall maintain an accurate accounting of all funds so raised.

2. As soon as practical, after each Club fundraising activity or project has been netted out, the Club Treasurer shall transfer ten percent (10%) of that net profit to the Foundation Treasurer for deposit to which ever account the Trustees of the Foundation deem appropriate.

3. The Club recognizes that the monies allocated to those accounts are for the use of the Foundation at the discretion of its Trustees and are not available for Club purposes.

Members contributions to the Rotary International Foundation and funds raised for that Foundation through the raffle will be disbursed by the Club Treasurer directly to the R. I. Foundation.

The Green Valley Rotary Club Foundation agrees to perform the following to the best of its ability:

1. The Foundation shall have the right and obligation to operate independently in conducting fund raising activities. Such activities shall not in any way conflict or compete with the fundraising activities of the Club and should primarily be conducted in the areas of wills, grants, bequests, endowments, etc. Funds so raised in addition to the monies received from the Club shall be invested, placed in an endowment and/or scholarship fund as deemed appropriate by the Foundations Trustees.
2. The Foundation shall inform the Club Board of Directors of its financial status on a quarterly basis and inform all members of the Club at least annually of the same.